

JENNIFER CARTER, IIDA, LEED AP

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OBJECTIVE

To explore and find solutions, particularly with the advancement of human experience and stewardship of the environment.

EDUCATION

200 HR Registered Yoga Teacher – *Yoga Alliance, Black Swan Yoga* 2019

Bachelor of Fine Art in Interior Design - *Louisiana Tech University* 1995

SKILLS & ABILITIES

Leadership

- Worked at Partner level for all things related to the Firm.
- Directed and mentored interiors group focusing on design philosophy and process, research, business practices, deliverables.
- Led Firm's Sustainable Focus Committee.

Management

- Managed entire projects of all types and sizes from beginning to end.
- Managed large client / design teams.

Marketing

- Participated in efforts for marketing strategy and business development.
- Helped with website design, social media and press releases.
- Engaged in assembling awards entries, editing narrative and selecting work displayed.

Design

- Led and participated in design conceptualization and execution.

Sustainability

- 20 years of implementing sustainable strategies.
- Countless LEED and AEBG certified projects.

Writing / Publications

- Developed and wrote several Client Programming Documents and Owner Project Requirements defining goals and mission for projects and research findings.
- Wrote and edited many marketing endeavors, including responses to Request for Qualifications, presentations, and interview dialogues.
- Edited and wrote several articles, blogs, and site copy.

Accolades

- Multiple design excellence awards by American Institute of Architects, International Interior Design Association, Design Build Institute of America, Austin Green Awards, 2019 Health Leadership Award.

Tools

- Microsoft Office Suite, Adobe, Blubeam, Smartsheets, Indesign, Photoshop, Autocadd/REVIT.

EXPERIENCE

<i>Self-employed – Austin, TX</i>	Present
<ul style="list-style-type: none"> • Write and edit blogs, articles, and site copy. • Freelance yoga instructor. 	
Partner / Director of Interior Design <i>Studio8 – Austin, TX</i>	2003-2019
<ul style="list-style-type: none"> • Managed and performed all aspects of business and design for a commercial Architecture and Interior Design firm. 	
Project Manager / Interior Designer <i>STG Design – Austin, TX</i>	1998-2003
<ul style="list-style-type: none"> • Managed projects and led design efforts for a commercial Architecture and Interior Design firm. 	

KEY PROJECTS

Global Tech Company (NDA) -New Campus Café, Auditorium, Wellness / Fitness	Capital Area Food Bank -New warehouse and office building
Southwest Educational Laboratory (now AIR), Austin, TX - New Office Building	City of Austin/YMCA North Austin Rec Center, Austin, TX - New Community Center
Ascension Seton Administrative Offices, Austin, TX - New Office Building and Garage	Austin Community College – Rio Grande Campus -Historical renovation for core curriculum and Deaf Community
Teacher Retirement System of Texas, Austin, TX - Interior Design for Offices	UT Austin Student Activity Center, Austin, TX - (with Overland Partners) - Interior Design for Offices, Labs, Classrooms, Auditorium, Student Areas, Board Room, Café, and Legislative Assembly
Workforce Solutions Capital Area -Interior Design for Offices and Career Center	
Silicon Labs Offices, Austin, TX - Ongoing Interior Design Services over 18 years	UT Austin Liberal Arts Building Phase 1 & 2, Austin, TX - (with Overland Partners) - Interior Design and Furnishings for Offices, Labs, and Classrooms
Luminex Corporation Offices, Austin, TX - Ongoing Interior Design Services over 17 years	
Rackspace Corporate Headquarters, San Antonio, TX - Adaptive Reuse of Mall into Offices including training, lab space, customer briefing, and new public entrance	Prairie View A&M University Agriculture & Business Multipurpose Classroom Bldg., Prairie View, TX - (with Overland Partners) Interior Design and Furnishings for Classrooms, Lounge & Offices
Cynthia and George Mitchell Foundation -Interior Remodel for Offices	The Laura Bush Community Library, Austin, TX - New Branch Library
Dell Executive Briefing Center, Round Rock, TX - Interior Remodel for Exec Offices and Briefing Center	Becker Library at St. Stephens Episcopal High School -Program Discovery
Austin Urology Institute -Interior Design for clinic	UT Elementary Charter School, Austin, Texas - Library, Kitchen/Cafeteria, Gymnasium, and Teaching Areas
People's Community Clinic -Adaptive Reuse for non-profit clinic	